

APPROVED

by the order of the Ministry of Health  
of the Russian Federation  
of February 28, 2017 No. 78

## CHARTER

### **of Federal State Autonomous Educational Institution of Higher Education I.M. Sechenov First Moscow State Medical University of the Ministry of Healthcare of the Russian Federation (Sechenovskiy University)**

MOSCOW 2017

#### 1. General provisions

1.1. Federal State Autonomous Educational Institution of Higher Education I.M. Sechenov First Moscow State Medical University of the Ministry of Healthcare of the Russian Federation (Sechenovskiy University) (hereinafter – the University) is a federal state autonomous educational institution of higher education, that implements the educational programs of higher education, secondary general education, secondary vocational education, additional educational programs as well as main professional educational programs of postgraduate medical education and pharmaceutical education in the internship (hereinafter also – internship trainings programs) in accordance with the license for the right to carry out educational activity.

The University is established on the basis of the order of the Ministry of Health of the Russian Federation of February 28, 2017 No. 78 by means of changing of the type of the existing state federal-funded educational institution of higher professional training I.M. Sechenov First Moscow State Medical University of the Ministry of Health of the Russian Federation (hereinafter – SFFEI HPT I.M. Sechenov First MSMU of the Ministry of Health of Russia).

1.2. The University, formerly called SFFEI HPT I.M. Sechenov First MSMU of the Ministry of Health of Russia, is the historical successor of the medical faculty of Moscow University opened in 1758 and reorganized in 1930 into 1<sup>st</sup> Moscow medical institute (Order of People's Commissariat of Health (Narkomzdrav) of USSR of July 19, 1930 “Concerning the separation of medical faculty from the structure of 1<sup>st</sup> MSU and reorganization thereof into an independent 1<sup>st</sup> MMI”). By the decree of the Council of Ministers of USSR of October 12, 1995 No. 7281-R 1<sup>st</sup> MMI was given the name of I.M. Sechenov. In 1990 the institute was transformed to I.M. Sechenov Moscow Medical Academy under Ministry of Health of USSR (Decree of the Council of Ministers of USSR of May 11, 1990 No. 469 “Concerning the transformation of I.M. Sechenov 1<sup>st</sup> MMI into I.M. Sechenov Moscow Medical Academy”).

The university is the legal successor of the following legal entities attached to it as a result of reorganization:

Federal institution “Russian Research Institute of Phthisiopulmonology” under the Ministry of Health and Medical Industry of the Russian Federation (conclusion of Moscow Registration

Chamber concerning the removal from the register of legal persons No. 39815 of October 28, 1998);

State scientific institution “E.I. Martsinovskiy Institute of Medical Parasitology and Tropical Medicine” under the Ministry of Health of the Russian Federation (Certificate of registration of the termination of legal entity as a result of reorganization by means of the accession under the reg. No. 439-U of September 26, 2000);

State federal institution “Policlinic No. 1 of Medical and Diagnostic Amalgamation under the Ministry of Health and Medical Industry of the Russian Federation” (certificate of registration of the termination of legal entity as a result of reorganization by means of the accession under the reg. No. 1471-U of June 21, 2001);

State institution “State scientific center of medical informatics and forecasting under the Ministry of Health of the Russian Federation” (certificate of registration of the termination of legal entity under the reg. No. 2014385 of November 08, 2001).

In accordance with the decree of the Government of the Russian Federation of September 10, 2008 No. 1300-R the University is under the authority of the Ministry of Health and Social Development of the Russian Federation.

By the Order of the Ministry of Health and Social Development of the Russian Federation of June 30, 2010 No. 490 the state education institution of higher professional training I.M. Sechenov Moscow Medical Academy of the Federal Agency of Health and Social Development was renamed into the state education institution of higher professional training I.M. Sechenov First Moscow State Medical University under the Ministry of Health and Social Development of the Russian Federation.

By the decree of the Government of the Russian Federation of July 19, 2012 No. 1286-R the University is under the authority of the Ministry of Health of the Russian Federation.

In accordance with the order of the Ministry of Health of the Russian Federation of December 30, 2015 No. 1031 the University is reorganized in the form of the accession of federal state budgetary institution “Clinical Hospital” under the Ministry of Health of the Russian Federation thereto as a structural subdivision.

In accordance with the order of the Ministry of Health of the Russian Federation of February 01, 2016 No. 41 the University is reorganized in the form of the accession of federal state budgetary institution spa resort “Zvenigorod” under the Ministry of Health of the Russian Federation thereto as a structural subdivision.

### 1.3. Official name of the University:

full name: Federal State Autonomous Educational Institution of Higher Education I.M. Sechenov First Moscow State Medical University of the Ministry of Healthcare of the Russian Federation (Sechenovskiy University) (Russian: федеральное государственное автономное образовательное учреждение высшего образования Первый Московский государственный медицинский университет имени И.М. Сеченова Министерства здравоохранения Российской Федерации (Сеченовский Университет));

brief name: FSAEI HE I.M. Sechenov First MSMU MOH Russia (Sechenovskiy University) (Russian: ФГАОУ ВО Первый МГМУ им. И.М. Сеченова Минздрава России (Сеченовский Университет)).

1.4. Location of the University: No. 8 bld. 2 Trubetskaya st., Moscow, 119991, Russian Federation.

1.5. The founder and the owner of the University shall be the Russian Federation.

The powers and authority of the founder of the University shall be exercised by the Ministry and the Federal Agency for State Property Management (hereinafter – Rosimushchestvo) in accordance with and limited by the legislation of the Russian Federation.

The Ministry in respect of the University shall be the principal administrator of budgetary funds.

1.6. The University shall carry out its activity in accordance with the Constitution of the Russian Federation, federal constitutional laws, federal laws, decrees and orders of the President of the Russian Federation, decrees and resolutions of the Government of the Russian Federation, regulations of the federal body of executive power in the specified sphere, other regulations, and the present Charter.

1.7. The University shall be a legal person – the autonomous institution (non-profit organization) established in accordance with the legislation of the Russian Federation, has solitary property being in federal property and allocated to it on the basis of the operational management, an independent balance sheet, a personal account in the territorial bodies of the Federal Treasury to account for the funds of the federal budget and the funds received from an income bearing activity, in the currency of the Russian Federation, and accounts in a foreign currency opened in accordance with the legislation of the Russian Federation, may on its own behalf acquire property and personal non-property rights, bear duties, be a claimant and a respondent in a court in accordance with the legislation of the Russian Federation.

1.8. The University shall have a round seal with the image of the Coat of arms of the Russian Federation and its full name in Russian and the name of the Ministry, its own emblem and seals, stamps and set forms with its name.

1.9. The University is independent in the formation of its structure, except for the establishing, reorganization and liquidation of branches. The activity of structural divisions of the University shall be regulated by the Statutes on structural divisions adopted by the Academic Board of the University and approved by the Rector of the University.

1.10. The structure of the University shall comprise the following structural divisions: faculties, centers, including the Occupational Pathology Centre of the Ministry and federal parasitic and tropical diseases training centre, institutes, departments, laboratories, clinics, hospitals, a polyclinic, a spa resort, centralized departments, administrative, economic, auxiliary and other divisions, archives, libraries, a museum, a garage, a botanical garden, Burevestnik stadium, and the solitary structural division – the sports and recreational camp “Sechenovets” situated in the settlement of Lermontovo, Tuapsinsky District of Krasnodar Krai.

1.11. Branches of the University are established, reorganized and liquidated by the Ministry in coordination with a federal body of executive power, which carries out functions involving formulation of the State policy and legal and regulatory framework in the sphere of education.

The University may open and close representations.

Records about branches and representations are added to the present Charter.

The University shall not have any representative offices.

1.12. The University includes an unincorporated separate subdivision (branch), acting under the provision:

full name: Branch Campus in Baku of the Federal State Autonomous Educational Institution of Higher Education I.M. Sechenov First Moscow State Medical University of the Ministry of Healthcare of the Russian Federation (Sechenovskiy University) (Russian: Бакинский филиал федерального государственного автономного образовательного учреждения высшего образования Первый Московский государственный медицинский университет имени И.М.

Сеченова Министерства здравоохранения Российской Федерации (Сеченовский Университет));

brief name: Branch Campus of I.M. Sechenov First Moscow Medical University in Baku (Russian: Бакинский филиал ФГАОУ ВО Первый МГМУ им. И.М. Сеченова Минздрава России (Сеченовский Университет));

location: the Republic of Azerbaijan, the city of Baku, Huseyn Javid avenue, bld. 33.

1.13. The University may be publically accredited as well as its professional educational programs may be publically and professionally accredited in accordance with the legislation of the Russian Federation.

1.14. The University shall have the right voluntarily to join and unite into associations (unions) that are created and operate in accordance with the legislation of the Russian Federation.

The University shall have the right to establish non-profit organizations in a procedure established by the legislation of the Russian Federation and the present Charter.

1.15. The University shall in a procedure established by the legislation of the Russian Federation bear responsibility for the safekeeping of documents (administrative, financial and economic, employees' and other), ensure their storage and usage in the established procedure.

1.16. The Charter of the University, all the changes and additions thereto shall be approved by the Ministry and shall be a subject to registration in accordance with the legislation of the Russian Federation.

1.17. The compliance with the provisions of the present Charter shall be mandatory for all categories of workers and trainees of the University.

1.18. The University shall ensure the publicity and availability of the data and documents, specified in the Part 2 Article 29 of Federal Law of December 29, 2013 No. 273-FZ "Concerning education in the Russian Federation" (hereinafter – the Education Federal Law). The specified data and documents, including a copy of the present Charter, shall be available on the official website of the University on the Internet and shall be updated within ten work days from their establishment, receipt or modifications if they are not designated as the information classified as a State secret and or another secret protected by law in accordance with the legislation of the Russian Federation.

1.19. No creation and activity of any organizational structures of political parties and religious organizations (association) shall be permitted in the University.

1.20. The activity of the University shall be regulated by local regulations, adopted in accordance with the legislation of the Russian Federation and the present Charter.

## 2. Subject, objectives and types of activity of the University.

2.1. The subject of the activity of the University is:

1) staff training according to educational programs of higher education, secondary vocational education, main professional educational programs of postgraduate medical education and pharmaceutical education in the internship as well as implementation of additional professional programs (professional development programs and retraining programs), additional educational programs in accordance with the needs of the society and the state;

2) arrangement of conditions for doctoral thesis works preparations of scientific workers and teaching employees in the Centre for Doctoral Training of the University and for thesis works in support of candidature of the persons scrubbed to the University;

- 3) scientific research studies, exploratory developments as well as spread of present scientific knowledge in the Russian society;
- 4) improvement of the primary healthcare, secondary medical care to the population, including high-technology medical care.

2.2. The main objectives of the activity of the University are:

- 1) satisfying the requirements of an individual for intellectual, cultural and moral development by means of receipt of higher education and additional professional education in a specified field of professional activity as well as postgraduate medical and pharmaceutical education in the internship;
- 2) satisfying the requirements of the society and state for the trained professionals in the field of healthcare and top-qualified academic staff;
- 3) development of medical and biological and pharmaceutical sciences by means of scientific researches and creative activity of academic staff and trainees, usage of the results in the educational process and practical healthcare;
- 4) professional training, retraining and professional development of specialists with medical and pharmaceutical education and top-qualified academic staff;
- 5) elaboration and implementation of the latest scientific developments, new methods of diagnosis and management, elaborated by the University;
- 6) preservation and augmentation of moral, cultural and scientific values of the society.

2.3. The main types of activity of the University, carried by the University from federal budget resources, also under the State task, established by the Ministry, are:

- 1) educational activities on implementation of educational programs of higher education, secondary general education, secondary vocational education, additional professional programs and additional educational programs, main professional educational programs of postgraduate medical education and pharmaceutical education in the internship as well as activity on training of the scientific personnel in the Centre for Doctoral Training in accordance with the legislation of the Russian Federation under the State task, established by the Ministry;
- 2) scientific activities in terms of implementation of fundamental, exploratory and applied research studies, clinical research and testing studies in accordance with the legislation of the Russian Federation;
- 3) activities involving legal protection and usage of the results of the intellectual activity in accordance with the legislation of the Russian Federation;
- 4) activities on the turnover of narcotic substances, psychotropic substances and their precursors, cultivation of the narcotic-containing crops (in terms of the turnover of narcotic substances, psychotropic substances listed in the lists I and II of the checklist of the narcotic substances, psychotropic substances and their precursors, which are to control in the Russian Federation);
- 5) medical activities in terms of delivery of secondary medical care to the population, including high-technology medical care in the quantity agreed by the Ministry;
- 6) pharmaceutical activities, conducted in the sphere of circulation of the medicinal products for human use, for support of diagnostic and treatment and educational processes of the University (medicinal drugs manufacturing, storage, transportation, dispensing of medicinal drugs in structural divisions of the University);
- 7) banking, storage, safety assurance and clinical usage of the donated blood and its elements for support of the medical activities of the University;

- 8) activities involving usage of the causative agents of infectious diseases including placement, operation, technical maintenance and storage of the equipment and other material and technical foundation, which is necessary for conducting of such a type of activities;
- 9) activities involving the sources of ionizing radiation and short-acting radioactive isotopes, including its accumulated running time, placement, operation, technical maintenance and storage;
- 10) veterinarian activities, including laboratory animal management, breeding and preparations for biomedical research;
- 11) taking sanitary and antiepidemic (preventive) measures in the University;
- 12) activities involving medical and biological waste disposal;
- 13) support and operation of information-computer and material and technical databases, which are necessary for carrying out of educational, scientific, medical and other activities of the University;
- 14) activities involving support and operation of the vehicles, which are under operational administration of the University;
- 15) publication and distribution of scientific, educational materials, methodical literature, reference materials and other print production, containing the results of the activities carried by the University from federal budget resources;
- 16) activities involving providing services for management of the fitness and health recreational activities, sport events and cultural and recreational activities for the trainees and employees of the University;
- 17) running of data systems, data bases in the sphere of healthcare, including running of the federal digital medical library;
- 18) organization of activities of the occupational pathology Centre of the Ministry in terms of carrying out expert examination of the connection between a disease and a profession for especially complicated cases of work-related disorders and examination of differences over an issue of diagnosis of a work-related disorder and its investigation;
- 19) activities on the protection of the data comprising the State secret, and the other information protected by law in accordance with the tasks assigned to the University and within its competence;
- 20) activities on mobilization training, civil defense, prevention and control of emergencies in accordance with the legislation of the Russian Federation.

2.4. In order to provide its activity arrangement more efficiently in accordance with the legislation of the Russian Federation on the basis of non-gratuitous contracts, made with legal and private persons, which includes under the implementation of government programs of the Russian Federation, federal and departmental special-purpose programs, the University shall have the right to carry out following types of income activities:

- 1) educational activities on implementation of educational programs of higher education, secondary general education, secondary vocational education, additional educational programs and additional educational programs, main professional educational programs of postgraduate medical education and pharmaceutical education in the internship as well as activities involving the scientific personnel in the Centre for Doctoral Training in accordance with the legislation of the Russian Federation above the State task, established by the Ministry;

- 2) paid additional educational services providing, which are not foreseen by the relevant educational programs and federal state educational standards;
- 3) scientific activities in terms of execution of research works above the State task, established by the Ministry;
- 4) activities involving the enjoyment of rights for the intellectual activity results, created by the University, in accordance with the legislation of the Russian Federation;
- 5) providing of necessary scientific methodological assistance to organizations of all forms of ownership (excluding federal bodies of executive power, bodies of state power of constituents of the Russian Federation and local government authorities) in implementation of the results of researches and developments of the University by them;
- 6) medical activities in terms of providing of the primary healthcare, secondary medical care to the population, including high-technology medical care from the funds of the compulsory medical insurance;
- 7) providing paid medical services beyond the pale of the quantity agreed by the Ministry and medical assistance provided from the funds of the compulsory medical insurance;
- 8) pharmaceutical activities, conducted in the sphere of circulation of the medicinal products for human use from funds of the income activities for support of diagnostic and treatment and educational processes of the University (medicinal drugs manufacturing, storage, transportation, dispensing of medicinal drugs in structural divisions of the University);
- 9) organization of preclinical trials of the medicinal products for human use, clinical researches of medical devices in accordance with the legislation of the Russian Federation;
- 10) organization of fairs, exhibitions, round tables, conferences and specifically with the involvement of foreign legal and private persons;
- 11) providing services of accommodation, community and utility facilities use in residence halls as well as providing hotel services for the persons arrived at the University for educational, scientific or other activities, foreseen by the present Charter;
- 12) catering services and implementation of the food, made and bought from the income activities funds, for the trainees, patients and employees of the University and for other persons arrived at the University for educational, scientific, medical or other activities, foreseen by the present Charter;
- 13) providing copying-and-duplicating services, replication of learning support materials, teaching and learning materials, information analysis content and other materials;
- 14) publishing and printing activities in accordance with the specialization of the University from the income activities funds;
- 15) organization of work experience and practical training of the citizens in the Russian Federation and abroad, placement for training outside the territory of the Russian Federation in the framework of the activities of the University;
- 16) providing services of medical and biological waste disposal;
- 17) services of sports activities' organization and execution of sport events;
- 18) services of libraries, archives, museums and other institutions in the sphere of culture;
- 19) services of the access to digital libraries;
- 20) distribution of the promotional merchandise depicting symbols, trademarks and service marks of the University;

21) placement of advertisements in printed periodicals, which do not specialize in messages and materials of the advertising nature.

2.5. The State task for the University is formed and approved by the Ministry in accordance with the types of activities designated as the main types of activity by the present Charter.

The University carries out activities involving execution of work and services providing in accordance with the State task and (or) obligations towards the insurers under the compulsory social insurance.

The University shall have no right to withdraw from the State task.

2.6. The University shall have the right to provide work and services, relating to its main types of activities, foreseen by the present Charter, for the citizens and legal persons at a charge and under the equal terms when providing the same services above the established State task and in cases specified by federal laws.

2.7. The University provides work and services at the prices (tariffs) established in accordance with the legislation of the Russian Federation.

2.8. Paid educational services could not be provided instead of educational activity, which is funded from budget allocations of the federal budget.

2.9. The University may carry out the types of activities, established by the present Charter, in cases prescribed by the legislation of the Russian Federation, only under the permission (license) and accreditation, received in accordance with the established procedure (in case when such an accreditation is a must).

### 3. Admission to the University

3.1. The admission for studies to the University is executed in accordance with the legislation of the Russian Federation, the present Charter and annual regulations of the admission, developed by the University, adopted by the Academic Board and approved by the Rector of the University.

3.2. The citizens of the Russian Federation as well as the citizens of foreign states as well as the stateless persons are accepted into the University in accordance with the legislation of the Russian Federation.

3.3. The University in a mandatory manner gives to the persons having the right to education of the defined levels and orientations and handing in a written application for the admission for education (hereinafter – the intending students) for review a copy of the licence to carry out educational activities for educational programs, on which the admission for studies is conducted as well as a copy of the accreditation certificate for each of the training programs (specializations), that gives the right to issue degree certificates and (or) qualifications certificates of the sample established by the federal body of executive power, which carries out functions involving formulation of the State policy and legal and regulatory framework in the sphere of education.

3.4. The number of persons, accepted into the University as first-year students, including all the levels of the professional education, for studies from the funds of grants for financial support to implement the State task is defined in accordance with the State task, approved by the Ministry and developed on the basis of the admission quotas, established in accordance with the legislation of the Russian Federation.



3.5. The University shall have the right to execute the target admission within the established admission quotas from the funds of budget allocations of the federal budget within the frame of the quota established by the Ministry on the basis of the contracts of target admission with a federal state body, a body of state power of a constituent of the Russian Federation, a local government authority, a state (municipal) institution, a unitary enterprise, a government owned corporation, a government-owned company or a business entity, which in its charter capital has an interest of the Russian Federation, a constituent of the Russian Federation or of a municipal formation in the furtherance of training to them staff in the appropriate field.

3.6. The University shall have the right to perform staff training under the relevant contracts with the payment of tuition fee by legal and (or) private persons, including foreign citizens and stateless persons in accordance with the legislation of the Russian Federation in the sphere of education above the established admission quotas.

3.7. The admission to the University for studies by educational programs of secondary general education is executed in the manner established by the legislation of the Russian Federation. The organization of individual selection when admitting or transferring to the University for secondary general education with the in-depth study of certain subjects or for subject oriented training is allowed in the cases and manner, foreseen by the legislation of a constituent of the Russian Federation. The persons, who have successfully completed a principal educational program of basic general education, are admitted for educational programs of secondary general education.

The admission to the University for studies by educational programs of secondary vocational education is executed on the generally accessible basis, unless otherwise required by legislation of the Russian Federation. The persons having a level of education, which is not lower than the basic general education, are allowed to complete the educational programs of vocational education unless otherwise required by legislation of the Russian Federation.

The admission to the University for studies by programs of higher professional education is performed separately for bachelor programs, specialist programs, master programs, programs of training of the scientific workers and teaching employees in the internship, programs of residency training on the competition basis unless otherwise required by legislation of the Russian Federation.

The admission to the University for studies by bachelor programs and specialist programs shall be on the results of the common state examination, unless otherwise required by legislation of the Russian Federation.

The admission to the University for studies by bachelor programs and specialist programs for persons with secondary vocational or higher education shall be on the results of the entrance examinations, the form and the list of which are established by the local regulations of the University.

The persons having a higher medical education and (or) a higher pharmaceutical education by bachelor programs and specialist programs are allowed to complete the educational programs of training of the scientific workers and teaching employees in the internship, programs of residency training.

The persons having a higher medical education and (or) a higher pharmaceutical education may be allowed to complete the programs of the internship training.

The admission to the University for studies by master programs, programs of scientific workers and teaching employees training in the internship, of residency training, programs of the internship training shall be on the results of the examinations, held by the University independently.

The intending students for studies by educational programs of the higher education shall have the right to present to the Admission Committee the information on their personal achievements, the results of which would be considered by the admission for studies.

Terms on studies by the main professional educational programs shall guarantee the provision of the right to education and enrollment from the number of the intending students having the corresponding level of the education of those persons who are the most talented and prepared for learning by the program of the corresponding level and specialization.

The admission for studies by the additional educational programs and additional professional programs as well as to the places with payment of the tuition fee by private and (or) legal persons is conducted on the terms determined by the local regulations of the University in accordance with the legislation of the Russian Federation.

The admission to the University for studies by the internship programs terminated on September 1, 2016.

3.8. Foreign citizens and stateless persons shall have the right to receive higher education, additional professional education, and postgraduate medical and pharmaceutical education in the internship at the University at the expense of budget allocations of the federal budget, budgets of constituent entities of the Russian Federation or local budgets in accordance with the international agreements of the Russian Federation, federal laws or the quota for education of foreign citizens in the Russian Federation, established by the Government of the Russian Federation, as well as at the expense of private and legal persons in accordance with the contracts for the providing of paid educational services.

The procedure of the selecting of foreign citizens for studies within the specified quota, as well as the requirements imposed on them, are established by the federal executive body, which exercises the functions of elaborating of the State policy and legal and regulatory framework in the sphere of education.

3.9. Admission committee, examination, qualifying boards and board of review, the order of creation, composition, powers and activities of which are regulated by the local regulations of the University, are created at the University for conducting of the admission for studies, entrance examinations and qualification tests and enrollment.

The chairman of the admission committee shall be the Rector of the University. The work of the admission committee and records management is organized by the executive secretary of the admission committee, who is appointed by the Rector of the University.

#### 4. Educational activity of the University

4.1. The educational programs of the higher, secondary vocational education, secondary general education, additional professional programs, and additional educational programs and internship programs shall be implemented at the University in accordance with the license for the right to carry out educational activity.

The implementation of the internship programs is executed in accordance with the legislation in the sphere of healthcare before the expiration of the standard terms for the learning by these educational programs by persons accepted for such training.

4.2. Training at the University is carried out in an intramural, combined intramural and extramural (evening) or extramural form, taking into account the needs, abilities of an individual and depending on the amount of compulsory classes of the teaching staff with students.

Forms of education and forms of education by principal educational programs for each level of education, specialization and training program are determined by the relevant federal state educational standards, educational standards, unless otherwise provided by the Federal Law on education.

Forms of training for additional professional programs and additional educational programs are determined by the University, unless otherwise provided by the legislation of the Russian Federation.

The terms of studies by programs of secondary general education and vocational education are established by federal state educational standards, taking into account the different forms of education, educational technologies and characteristics of certain categories of students.

The terms for learning by additional professional programs are determined by the educational program and (or) the contract on education.

The terms for learning by additional educational programs are determined by the educational program.

4.4. The organization of the educational process at the University is regulated by the schedule of classes and the educational program.

The schedule of classes should include a break of sufficient duration for the nutrition of students.

4.5. At the University, the academic year for trainees, students of the intramural and combined intramural and extramural (evening) forms of education, interns, medical residents and postgraduates of the intramural form of education begins on September 1 and ends according to the curriculum for the relevant educational program.

The Academic Board of the University has the right to reschedule the start of the academic year, but not more than for 2 months.

The terms of the beginning and the end of the academic year for students of the extramural form of education are established by the curriculum.

4.6. In the process of mastering of the educational programs of secondary general education, the students are given breaks. The terms of the beginning and the end of breaks are determined by the University independently.

For the students studying by the programs of secondary vocational education, the duration of the breaks provided in the process of mastering of the programs for training of the middle ranking specialists shall be eight to eleven weeks per an academic year, including at least 2 weeks in the winter period.

For the students studying by the programs of higher education of the intramural and combined intramural and extramural (evening) forms, breaks are established with a total duration of at least 7 weeks per an academic year, including at least 2 weeks in the winter period.

For the postgraduate students and medical residents is established a break with a total duration of at least 6 weeks per an academic year.

4.7. Learning sessions in the University shall be held in the form of lectures, tutorials, seminars, practical classes, laboratory works, tests, colloquiums, self-study works, research works, internship, term papers, theses.

4.8. The education in the University shall be conducted in the Russian language.

Education can be received in a foreign language in accordance with the educational program and in accordance with the procedure established by the legislation of the Russian Federation on education and local regulations of the University.

4.9. The quality of mastering the educational programs in the University is evaluated by holding routine control of academic progress, intermediate certification of the trainees and final certification of graduates.

4.10. The regulation concerning the holding of routine control of academic progress and intermediate certification of trainees shall be adopted by the Academic Board of the University and approved by the Rector of the University.

4.11. The trainees of the University may be given academic leaves in a procedure established by the federal body of executive branch performing the functions of developing State policy and statutory regulation in the sphere of education.

4.12. The trainees of the University who have no missed assignments and fulfill all requirements of the curriculum or the individualized education program by the relevant educational program shall qualify for final state certification.

4.13. The final state certification of a graduate of the University shall be mandatory and is conducted in the manner and form, established by the legislation of the Russian Federation.

4.14. The graduates who pass the final state certification, a delivered the documents of education and the documents of education and qualification in the established order.

4.15. The persons who have mastered the programs of training of the scientific workers and teaching employees in the internship and defended the scientific and qualification work (thesis) for the academic degree of candidate of sciences in accordance with the procedure established by the legislation of the Russian Federation are awarded the scientific degree of a candidate of science in the relevant specialty of scientific workers and are delivered a diploma of a candidate of science.

4.16. The persons who have not completed the final state certification or have got unsatisfactory results as well as persons, who have completed a part of an educational program and (or) expelled from the University are delivered a certificate of study or of the period of study per sample established by the local regulation of the University.

A graduate student or a person who is expelled from the University prior to completion of the full term of study will be delivered the original document of education, which was handed over by him/her when enrolled to the University. The certified copy remains in the personal record.

4.17. The practical training of the persons receiving secondary, higher medical education or higher pharmaceutical education at the University, as well as additional professional education, is ensured through their participation in the implementation of medical activities or pharmaceutical activities in accordance with educational programs and is organized in accordance with the legislation of the Russian Federation on education based on structural clinical subdivisions of the University, as well as in health care organizations in which the structural clinical subdivisions of the University are situated (clinical base), and in the organizations engaged in the production of medicines, companies engaged in the production and manufacture of medical devices, pharmacy organizations, forensic expert institutions and other organizations working in the field of public health protection.

## 5. Scientific activity of the University

5.1. The University shall carry out the fundamental, exploratory and applied scientific studies, as well as experimental developments in all directions in the field of medical and biological and pharmaceutical sciences.

5.2. The research areas approved by the Academic Board of the University shall be approved by the order of the Rector of the University.

Structural divisions and research teams of the University shall annually submit for the approval by the Academic Board of the University the topics of research works being carried out in accordance with scientific problems of the departments and research teams.

5.3. The University may implement jointly with outside organizations scientific and educational projects, scientific studies and experimental developments, and also other joint measures on a contractual basis.

5.4. The University may engage employees of outside organizations, while employees of the University may be engaged by an outside organization for participation in educational and (or) scientific activity on a contractual basis.

5.5. In order to carry out scientific activities, taking into account the educational programs and subjects of the scientific researches of the University and the scientific organizations and other organizations engaged in scientific (research) activities, personnel support of scientific research, as well as attracting trainees to scientific research under the supervision of researchers laboratories, ensuring the implementation of scientific (research) and (or) scientific and technical activities by these organizations, could be created at the University in the established order.

5.6. The University's scientific activity shall be directed and supervised by the pro-rector for the relevant specialization who shall annually submit report on the scientific activity of the University to the Academic Board of the University.

5.7. The scientific activity carried out by the University shall be financed in a procedure established by the legislation of the Russian Federation, independently of the financing of the University's educational activity.

## 6. Medical activity of the University

6.1. The medical activity of the University shall be carried out on the basis of license for the right to carry out medical activity on the basis of the structural clinical subdivisions of the University in accordance with the legislation of the Russian Federation, the present Charter and the local regulations of the University.

6.2. The medical activity carried out by the University shall be financed in a procedure established by the legislation of the Russian Federation, independently of the financing of the University's educational activity.

6.3. The medical activity of the University shall be directed and supervised by the pro-rector for the relevant specialization who shall annually submit report on the medical activity of the University to the Academic Board of the University.

6.4. Within the framework of the medical activity of the University, is carried out the practical training of persons receiving higher medical education or higher pharmaceutical education at the University, as well as additional professional education, on the basis of the structural clinical divisions of the University in accordance with the legislation of the Russian Federation on education.

## 7. Management of the University

7.1. The University shall have the autonomy, which means independence in the implementation of educational, medical, scientific, administrative, financial and economic and international activities and the adoption of local regulations in accordance with the legislation of the Russian Federation and other laws and regulations of the Russian Federation, the present Charter, and shall be responsible for its activity before each trainee, the society and the state.

7.2. The University shall be managed in accordance with the legislation of the Russian Federation and the present Charter on the principles of combining the one-man and joint management.

7.3. The management bodies of the University are: Supervisory Board of the University, general meeting (conference) of the workers and trainees of the University (hereinafter – the Conference), the Academic Board of the University and the Rector of the University.

7.4. The Ministry in the field of management of the University carries out the following functions and powers:

- 1) approves, upon agreement with the, the Charter of the University, as well as the changes introduced to it;
- 2) forms and approves the State task of the University in accordance with the types of activities related to its main activity;
- 3) determines the lists of activities aimed at the development of the University;
- 4) considers the proposals of the Rector of the University on the establishment or liquidation of the branches of the University, the opening or closing of its representative offices;
- 5) appoints members of the Supervisory Board of the University or decides on early termination of their powers;
- 6) submits for consideration of the Supervisory Board of the University proposals:
  - on the introduction of changes to the Charter of the University;
  - on the establishment or liquidation of the branches of the University, the opening or closing of its representative offices;
  - on reorganization or liquidation of the University;
  - on seizure of property, settled to the University on the right of operational management;
- 7) makes a decision in accordance with the procedure established by the legislation of the Russian Federation on the reorganization and liquidation of the University, changing of its type, as well as establishing or liquidating of the branches of the University, opening or closing of its representative offices;
- 8) determines the list of the most valuable movable property;
- 9) gives the University, upon agreement with Rosimushchestvo, consent to the disposal of the immovable property settled to it by the founder or acquired at the expense of the funds allocated by the founder for the acquisition of this property, as well as gives consent to the disposal of most valuable movable property settled to it by the founder or acquired at the expense of the funds allocated by the founder for the acquisition of this property;
- 10) gives consent to the transfer of funds and other property by the University to the charter (share) capital of other legal entities or the transfer of this property to other legal entities in other ways as their founder or participant (in terms of introduction of the immovable property – upon agreement with Rosimushchestvo);

- 11) submits proposals to Rosimushchestvo for the allocation of the immovable property to the University and for the seizure of this property;
- 12) appoints the Rector of the University and terminates his authorities;
- 13) concludes an labour agreement with the Rector of the University, elected in accordance with the procedure established by the legislation of the Russian Federation and the present Charter, relieves the Rector of his position in cases provided for by the legislation of the Russian Federation;
- 14) takes decisions on approval of a transaction with the property of the University, in which there is an interest, if the persons interested in its settlement constitute a majority in the Supervisory Board of the University, as well as transactions in respect of the immovable property and the most valuable movable property;
- 15) approves the act of transfer and acceptance or dividing balance sheet;
- 16) appoints a liquidation commission and approves the interim and final liquidation balance sheets;
- 17) exercises other powers established by the legislation of the Russian Federation.

7.5. A Supervisory Board of 11 (eleven) members is created at the University.

The Supervisory Board of the University includes representatives of the founders, representatives of the executive bodies of state power entrusted with the management of the state property, and representatives of the public, including persons having merits and achievements in the relevant field of activity.

The Supervisory Board of the University may include representatives of other state bodies and representatives of the employees of the University.

7.6. The term of the authorities of the Supervisory Board of the University shall be 5 years.

7.7. The same person can be a member of the Supervisory Board of the University an unlimited number of times.

7.8. The Rector of the University and pro-rectors cannot be members of the Supervisory Board of the University. The Rector of the University participates in the meetings of the Supervisory Board of the University in a consultative capacity.

7.9. Members of the Supervisory Board of the University cannot be persons who have an unexpunged or outstanding conviction.

7.10. The University does not have the right to pay members of the Supervisory Board of the University fees for the performance of their duties, except for the compensation of documented expenses directly related to the participation in the work of the Supervisory Board of the University.

7.11. Members of the Supervisory Board of the University can use the services of the University only in full parity with other citizens.

7.12. The decision on the appointment of the members of the Supervisory Board of the University or early termination of their authority is made by the founder of the University.

The decision on the appointment of a representative of the employees of the University as a member of the Supervisory Board of the University or early termination of his/her authority is made by the founder of the University.

7.13. The powers of a member of the Supervisory Board of the University may be terminated early:

- 1) at the request of a member of the Supervisory Board of the University;
- 2) in case when it is impossible for a member of the Supervisory Board of the University to perform his/her duties for health reasons or because of his/her absence at the location of the University for 4 months;
- 3) in case when a member of the Supervisory Board of the University is arraigned on a criminal charge.

7.14. The powers of a member of the Supervisory Board of the University, who is a representative of a state body and who is in an employment relationship with this body:

- 1) terminate early in the event of termination of the employment relationship;
- 2) can be terminated early upon the recommendation of the mentioned state body.

7.15. Vacant places formed in the Supervisory Board of the University in connection with the death or early termination of the powers of its members, are substituted for the remaining term of the Supervisory Board of the University.

7.16. The chairman of the Supervisory Board of the University is elected for the term of authorities of the Supervisory Board of the University by the members of the Supervisory Board from the number of them by a simple majority of votes of the total number of votes of the members of the Supervisory Board of the University.

7.17. A representative of employees of the University cannot be elected to the position of the chairman of the Supervisory Board of the University.

7.18. The Supervisory Board of the University has the right to re-elect its chairman at any time.

7.19. The chairman of the Supervisory Board of the University organizes the work of the Supervisory Board of the University, convenes its meetings, chairs them and organizes the record keeping.

7.20. In the absence of the chairman of the Supervisory Board of the University, his functions are performed by the oldest member of the Supervisory Board of the University, with the exception of the representative of the University employees.

7.21. The competence of the Supervisory Board of the University includes consideration of:

- 1) proposals of the founder or the Rector of the University on introducing changes to the present Charter;
- 2) proposals of the founder or the Rector of the University for the establishment and liquidation of the branches of the University, the opening and closing of its representative offices;
- ) proposals of the founder or the Rector of the University on the reorganization or liquidation of the University;
- 4) proposals of the founder or the Rector of the University on the seizure of property, settled to the University on the basis of operational management;
- 5) proposals of the Rector of the University on the participation of the University in other legal entities, including the introduction of monetary funds and other property in the charter (share) capital of other legal entities or the transfer of such kind of property to other legal persons as a founder or a participant;
- 6) draft plan for financial and economic activities of the University;



- 7) upon the recommendation of the Rector of the University, draft reports on the activities of the University and on the usage of its property, on the execution of its plan of the financial and economic activity, the annual accounting reports of the University;
- 8) proposals of the Rector of the University on the settlement of transactions for the disposal of property, which, in accordance with the legislation of the Russian Federation and the present Charter, the University has no right to dispose of independently;
- 9) the proposals of the Rector of the University on settlement of major transactions;
- 10) proposals of the Rector of the University on the settlement of transactions in which there is an interest;
- 11) the proposals of the Rector of the University on the choice of credit institutions in which the University can open bank accounts;
- 12) issues of the performance of an audit of the annual accounting reports of the University and approval of an audit organization.

7.22. On the issue indicated in the subparagraphs “1”, “2”, “3”, “4” and “8” of the paragraph 7.21 of the present Charter, the Supervisory Board of the University makes recommendations. The founder of the University makes decisions on these issues after considering the recommendations of the Supervisory Board of the University.

7.23. On the issue indicated in the subparagraph “6” of the paragraph 7.21 of the present Charter, the Supervisory Board of the University gives an opinion, a copy of which is sent to the founder of the University.

On the issues indicated in the subparagraphs “5” and “11” of the paragraph 7.21 of the present Charter, the Supervisory Board of the University gives an opinion. The Rector of the University makes decisions on these issues after considering the opinion of the Supervisory Board of the University.

7.24. The documents submitted in accordance with the subparagraph “7” of the paragraph 7.21 of the present Charter shall be approved by the Supervisory Board of the University. Copies of these documents are sent to the founder of the University.

7.25. On issues indicated in the subparagraphs “9”, “10” and “12” of the paragraph 7.21 of the present Charter, the Supervisory Board of the University makes decisions that are binding on the Rector of the University.

7.26. Recommendations and opinions on the issues indicated in subparagraphs “1”, “2”, “3”, “4”, “5”, “6”, “7”, “8” and “11” of the paragraph 7.21 of the present Charter are given by the majority of votes of the total number of votes of the members of the Supervisory Board of the University.

7.27. The decisions on the issues indicated in the subparagraphs “9” and “12” of the paragraph 7.21 of the present Charter shall be adopted by the Supervisory Board of the University by the two-thirds majority of the total votes of the members of the Supervisory Board of the University.

7.28. The decision on the issues indicated in the subparagraph “10” of the paragraph 7.21 of the present Charter shall be adopted by the Supervisory Board of the University in the procedure established by parts 1 and 2 of the Article 17 of the Federal Law of 03.11.2006 No. 174-FZ “On Autonomous Institutions”.

7.29. The issues exercisable by the Supervisory Board of the University in accordance with the paragraph 7.21 of the present Charter cannot be transferred to other bodies of the University.

7.30. At the request of the Supervisory Board of the University or any of its members, the other bodies of the University shall provide the information on the issues exercisable by the Supervisory Board of the University.

7.31. The meetings of the Supervisory Board of the University are held as necessary, but not less than once per quarter.

A meeting of the Supervisory Board of the University is convened by its chairman on its own initiative, at the request of the founder of the University, a member of the Supervisory Board of the University or the Rector of the University.

The chairman of the Supervisory Board of the University notifies the members of the Supervisory Board of the University at least 3 working days prior the day of the meeting of the Supervisory Board of the University of holding a meeting by sending a written notice in the form of registered letters, telegrams, and telephonograms.

The notice should indicate the time and place of the meeting, as well as the issues to be discussed.

All necessary materials related to the issues on the agenda are attached to the notice. A written notice is equal to the acquaintance against written acknowledgement with the decision of the chairman of the supervisory council of the University on the appointment of the meeting.

7.32. The chairman of the Supervisory Board of the University organizes its work, convenes meetings of the Supervisory Board of the University and chairs them, organizes record keeping at the meetings, which is drawn up no later than within 3 working days after the meeting.

7.33. The minutes of the meeting of the Supervisory Board of the University are signed by the chairperson, who is responsible for the correctness of the minutes of the meeting.

7.34. The minutes of the meeting specify:

- 1) the place and time of the meeting of the Supervisory Board of the University;
- 2) the personal composition of the members of the Supervisory Board of the University participating in the meeting;
- 3) the issues discussed at the meeting;
- 4) the main provisions of speeches of those attending the meeting;
- 5) the issues put to vote, and the results of voting on them;
- 6) the decisions made by the Supervisory Board of the University.

7.35. The Rector of the University shall have the right to participate in the meeting of the Supervisory Board of the University. Other persons invited by the chairman of the Supervisory Board of the University may participate in the meeting of the Supervisory Board of the University, if over than a one-third of the total number of members of the Supervisory Board of the University does not take exception against their presence.

7.36. The meeting of the Supervisory Board of the University is legally qualified if all members of the Supervisory Board of the University are informed of the time and place of the meeting and more than a half of the members of the Supervisory Board of the University are present at the meeting. Vote transfer by a member of the Supervisory Board of the University to another person is not allowed.

7.37. The opinion of a member of the Supervisory Board of the University who is absent on its meeting for a valid reason, submitted in a written form, is taken into account when determining the existence of a quorum and the results of voting. The decisions of the Supervisory Board of

the University can be made by holding an absentee voting, with the exception of consideration of the proposals of the Rector of the University on the settlement of major transactions and transactions in which there is an interest. The absentee voting may be carried out by exchanging of documents by facsimile, means of electronic communication, as well as by videoconferences and teleconferences.

7.38. Each member of the Supervisory Board of the University shall have one vote. In the event of a tie, the vote of the chairman of the Supervisory Board of the University shall be casting.

7.39. The first meeting of the Supervisory Board of the University after its creation, as well as the first meeting of the new composition of the Supervisory Board of the University is convened at the request of the founder of the University.

Prior to the election of the chairman of the Supervisory Board of the University, the oldest member of the Supervisory Board of the University, with the exception of the representative of employees of the University, chairs such a meeting.

7.40. The conference is a collegial management body of the University.

The procedure for the election of delegates to the Conference, the norms for the representation of all categories of workers and trainees of the University, as well as the terms and procedure for the convening and work of the Conference shall be defined by the Academic Board of the University, taking into account the proposals of all categories of employees and trainees. At the same time, the representation of the members of the Academic Board of the University should not be more than 50 percent of the total number of delegates of the Conference of workers and trainees of the University.

The sessions of the Conference shall be chaired by the chairman elected by simple majority of votes of the delegates to the Conference. The decisions of the Conference shall be deemed carried if more than 50 percent of the delegates of the Conference have voted for them, provided that there are present not less than the two thirds of the list of delegates of the Conference.

The form of voting (show of hands, ballot vote) shall be defined by the delegates of the Conference, unless provided otherwise by the legislation of the Russian Federation and the Charter of the University.

The Conference shall be convened as required by the decision of the Rector of the University or the Academic Board of the University.

7.41. The competence of the Conference includes:

- 1) election of the Academic Board of the University;
- 2) adoption of the development programs of the University;
- 3) upon the recommendation of the Academic Board of the University, the solution of other the most important issues on the activity of the University;
- 4) execution of other powers provided for by the legislation of the Russian Federation, the present Charter and local regulations of the University.

7.42. The general management of the activities of the University shall be carried out by a collegial body – the Academic Board of the University.

The Academic Board of the University shall be composed of the Rector, as its chairman, pro-rectors, and also by a decision of the Academic Board of the University the deans of faculties. Other members of the Academic Board of the University shall be elected to the Conferences by ballot voting.

7.43. The representation quotas in the Academic Board of the University for structural divisions and trainees shall be defined by the Academic Board of the University.

7.44. The representatives of structural divisions and trainees shall be deemed elected into the structure of the Academic Board of the University or removed from it if more than 50 percent of the delegates present at the Conference have voted for the relevant decision, provided that there are present not less than the two thirds of the list of the delegates. The structure of the Academic Board of the University shall be approved by the order of the Rector of the University.

From the number of members of the Academic Board of the University there shall be appointed by the order of the Rector of the University for a term of office of the Academic Board the academic secretary of the University who will organize the preparation of sessions of the Academic Board of the University, control implementation of its decisions, coordinate interaction of the Academic Board and structural divisions of the University in accordance with the powers of the Academic Board of the University.

7.45. Should a member of the Academic Board of the University be dismissed (expelled) from the University, he/she shall automatically be removed from the structure of the Academic Board of the University.

7.46. The term of office of the Academic Board of the University shall be 5 years.

7.47. Early re-elections of members of the Academic Board of the University shall be carried out at the request of not less than a half of its members, and also by a decision of the Conference.

7.48. Sessions of the Academic Board of the University shall be held at least once in 2 months.

The procedure of arranging the work of the Academic Board Of the University, holding of its meetings and making decisions shall be defined by the rules of procedure of the Academic Board of the University.

7.49. Members of the Academic Board of the University have the right to put forward proposals on the plan and content of the proceedings of the Academic Board of the University.

7.50. Meetings of the Academic Board of the University shall be constituted if more than 50 percent of members of the Academic Board of the University are present at the.

7.51. The decisions of the Academic Board of the University shall be carried by simple majority of votes and are effective immediately after signing by chairman of the Academic Board of the University.

7.52. The decisions of the Academic Board of the University shall be made known to the employees and trainees of the University.

7.53. The Academic Board of the University shall:

- 1) make a decision to convoke the Conference, and also on other issues related to the holding thereof;
- 2) consider the proposals of the Rector of the University on the establishment and liquidation of structural divisions of the University, carrying out educational and scientific (research) activities;
- 3) define primary prospective directions of development of the University, including its educational, scientific and medical activity;
- 4) consider annually the draft plan on the financial and economic activity of the University, hear the report on its implementation;
- 5) consider and make decisions on the issues on educational, research, medical, financial and economic activity, and also the issues on international cooperation of the University;

- 6) in accordance with the legislation of the Russian Federation and local regulations of the University, elect deans of the faculties of the University, heads of the departments of the University, conducts a competition for the professor vacancy filling;
- 7) cancel the decisions of academic boards of faculties / institutes (divisions) of the University, if they contravene the legislation of the Russian Federation or the present Charter;
- 8) consider questions of recommending of the scientific and pedagogical workers of the University for the conferral of academic statuses;
- 9) consider questions of rewarding the employees and trainees of the University with government awards and of conferring on them honorary titles of the Russian Federation;
- 10) confer honorary titles (statuses) of the University on the basis of the provisions approved by the Academic Board of the University;
- 11) award the prizes of the University for scientific work and pedagogical activity;
- 12) consider questions of putting forward trainees and postgraduate students to contend for scholarships of the President of the Russian Federation and the Government of the Russian Federation;
- 13) adopt local acts regulating principal matters of activity of the University;
- 14) approve the provisions regulating the questions of providing trainees of the University with scholarships in accordance with the legislation of the Russian Federation;
- 15) upon the recommendation of faculties, approve their curricula;
- 16) exercise other powers provided for by the legislation of the Russian Federation, the present Charter and the local regulations of the University.

7.54. The sole executive body of the University shall be the Rector of the University, who carries out the current management of the University.

7.55. The Rector manages the University on the principles of one-man management and bears personal responsibility for the quality of the training of students, the observance of financial discipline, the reliability of accounting and reporting, the safety of property, land plots and other material valuables in the operational management of the University, on the right of permanent (unlimited) usage and other reasons, employment entitlement of employees of the University and the rights of students, protection of information constituting a State secret, and compliance with and enforcement of the legislation of the Russian Federation.

7.56. The Rector of the University shall be elected from among the candidates approved by the certification committee of the Ministry, by ballot voting of delegates of the Conference for the term of up to 5 years by results of the discussion of contenders' programs in accordance with the legislation of the Russian Federation. The elected candidate shall be the one who wins more than 50 percent of the votes of delegates of the Conference who have taken part in the voting. If none of the candidates receives the number of votes required to be elected, then new elections will be appointed.

The dates, procedure of elections of the Rector of the University, the manner of nomination of candidates for the position of the Rector and the requirement to them shall be defined by the regulations adopted by the Academic Board of the University.

7.57. Following the election of the Rector of the University employment contract will be entered into with him/her for the term of up to 5 years in a procedure established by the legislation of the Russian Federation.

7.58. The positions of the Rector of the University and pro-rectors are substituted by persons who shall be not older than 65 years, regardless of the term of employment contracts. Persons occupying these positions and having reached the age of 65 years are transferred with their written consent to other positions corresponding to their qualifications.

Upon the recommendations of the Academic Board of the University, the Ministry has the right to extend the term of the tenure in the office of the Rector until he/she reaches the age of 70, unless otherwise provided by the legislation of the Russian Federation.

With the pro-rectors of the University, a fixed-term employment contract is concluded. The term of the termination of the fixed-term employment contract concluded with the pro-rector cannot exceed the term of the end of the Rector's term of office.

Upon the recommendations of the Academic Board of the University, the Rector shall have the right to extend the tenure of the pro-rector, head of the branch (institute) until they reach the age of 70 years.

7.59. The Rector may not combine his/her position with any other paid senior position (except for scientific and research and methodological management) both within and outside of the University. The Rector may not perform his/her duties working part time.

7.60. If the position of the Rector of the University is vacant the performance of its duties shall be assigned to the person determined by the Ministry.

7.61. The Rector of the University shall independently resolve all questions of the activity of the University, except those reserved to exclusive competence of the Ministry, the Supervisory Board, the Conference and the Academic Board of the University.

7.62. The Rector of the University shall in accordance with the legislation of the Russian Federation and the present Charter:

- 1) manage educational, scientific, administrative, economic, financial, medical, international and other activity of the University;
- 2) ensure the fulfillment of the decisions of the Supervisory Board, the Conference and the Academic Board of the University;
- 3) organize the work of governing bodies of the University and its structural divisions taking into account the decisions of the Conference and the Academic Board of the University;
- 4) submit for consideration by the Academic Board of the University proposals concerning the structure of the University, and also concerning changes to be made to the structure of the University;
- 5) approve statutes on structural divisions of the University;
- 6) distribute responsibilities between pro-rectors;
- 7) define the powers of senior executives of the University, approve job descriptions and staff lists;
- 8) suspend the decisions of an academic board of the faculties/institutes (divisions) if they are inconsistent with the legislation of the Russian Federation or the present Charter;
- 9) put forward the requisition for early re-elections of members of the Academic Board of the University;
- 10) act without power of attorney on behalf of the University, represents its interests in relations with the states, the government and judicial bodies, legal entities and citizens;

11) dispose of property and funds of the University in a procedure established by the legislation of the Russian Federation, open personal accounts with the bodies of Federal Treasury and currency accounts with credit organizations;

12) issue powers of attorney, sign agreements, contracts, including employment contracts, issue orders, decrees and other local acts, apply measures of encouragement and impose disciplinary punishments;

13) exercise other powers provided for by the legislation of the Russian Federation and the present Charter.

7.63. The pro-rectors shall directly manage a particular kind of activity of the University in accordance with the orders and decrees of the Rector of the University and job duties approved by him/her.

The distribution of responsibilities among other executives directly answerable to the Rector of the University shall be established by the order of the Rector of the University.

7.64. In the University there may be created the board of guardians, governing board and other managing collegial bodies.

The structure, the procedure for forming, the term of office and competence of the mentioned managing bodies of the University, the procedure for making decisions and speaking on behalf of the University are established by the Charter of the University.

7.65. At the University, by decision of the Academic Board of the University or the Rector of the University, consultative and coordinating bodies of the University can be established in various fields of activity.

The order of establishment and activities, composition and powers of these bodies is determined by the provisions adopted by the Academic Board of the University.

7.66. In order to take into account the opinions of the trainees, parents (legal representatives) of minor trainees and pedagogical workers on the management of the University, and when accepting local regulations by the University which affect their rights and legitimate interests, on the initiative of the trainees, parents (legal representatives) of minor trainees and pedagogical workers in University there may:

1) be created boards of trainees (student boards) and boards of parents (legal representatives) of minor trainees (parents' boards).

The structure, procedure for forming, terms of office and competence of the student boards and the parents' boards, as well as the procedure for making decisions by them, are determined by the provisions approved by the Rector of the University.

2) operate the labor union organizations of students and (or) employees of the educational organization (representative bodies of trainees, representative bodies of workers) (hereinafter – labor union organizations).

The structure, procedure for the formation of a labor union organization, terms of office, the procedure for making decisions by a labor union organization and other issues related to the activities of a labor union organization are determined by the rules of the labor union organization, approved in accordance with the procedure established by the legislation of the Russian Federation.

7.67. At the faculties, in the institutes, as well as in other educational (scientific and educational) and research divisions, collegiate management bodies, carrying out the general management of these structural units, are elected – the academic boards of the faculties/institutes (divisions) of the University.

The academic board of the faculty/institute (division) of the University includes the dean of the faculty/director of the institute and the heads of the departments. Other members of the academic board of a faculty/institute (divisions) are elected by the general meeting of scientific and pedagogical workers and trainees of the faculty/institute (division) of the University with the participation of the Rector of the University or his/her representative and trainees of the University by ballot vote. The number of the elected members of the academic board of a faculty/institute (division) of the University is established by the general meeting of scientific and pedagogical workers and trainees of a faculty/institute (division) of the University.

The list of candidates for the selected part of the academic board of a faculty/institute (division) of the University, which is submitted for the consideration to the general meeting of scientific and pedagogical workers and trainees of the faculty/institute (division), is formed by the Academic Board of the University, taking into account the proposals of general meetings of scientific and pedagogical workers and trainees of a faculty/institute (division) of the University. At the same time, the norms of representation in the academic board of a faculty/institute (division) of the University of trainees are determined by the academic board of a faculty/institute (division).

The representatives of the structural subdivisions and trainees of a faculty/institute (division) of the University are considered elected to the academic board of a faculty/institute (division) or removed from it if more than 50 percent of those attending the general meeting of the scientific and pedagogical workers and trainees of a faculty/institute (division) voted for them provided that no less than two-thirds of the listed scientific and pedagogical workers and trainees of a faculty/institute (division) participate in the work of the general meeting of the scientific and pedagogical workers and trainees of a faculty/institute (division).

The chairman of the academic board of a faculty/institute (division) of the University is the dean of the faculty/director of the institute (head of the structural division).

The decision to elect a member of the academic board of the faculty/institute (division) of the University is made by the Academic Board of the University. The Academic Board of the University may delegate to the general meeting of scientific and pedagogical workers and students of the faculty/institute (division) of the University the authority to elect members of the academic board of the faculty/institute (division) of the University.

The procedure for the formation, terms and powers of the academic board of a faculty/institute (division) of the University are determined by the regulations on the academic board of the faculty/institute (division) of the University, approved by the Academic Board of the University.

7.68. The Academic Board of the University may delegate certain of its authorities to the academic board of a faculty/institute (division) of the University. The decisions of the academic board of a faculty/institute (division) of the University can be suspended by the Rector of the University and canceled by the decision of the Academic Board of the University.

7.69. A faculty of the University is headed by a dean elected by the Academic Board of the University by ballot vote for up to 5 years from among the most qualified and reputable specialists who meet the qualification requirements established by the legislation of the Russian Federation and approved by the order of the Rector of the University

The procedure for electing a dean of a faculty is determined by the local regulations of the University, approved by the Rector of the University.

7.70. The position of a director of an institute, which is a part of the University, is substituted in the order established by the legislation of the Russian Federation.

7.71. A department is headed by a head, elected by the Academic Board of the University by ballot vote for up to 5 years from among the most qualified and reputable specialists who meet



the qualification requirements established by the legislation of the Russian Federation, of the corresponding profile and approved by the order of the Rector of the University.

The procedure for electing a head of a department is determined by the local regulations of the University, approved by the Rector of the University.

7.72. In the case of the establishment of branches or representative offices at the University, direct management of their activities is carried out by the directors appointed by the order of the Rector of the University from among the candidates who meet the qualification requirements established by the legislation of the Russian Federation.

7.73. A director of an institute, a dean of a faculty, a head of a department, a director of a branch and a director of a representative office bear personal responsibility for the results of the activity of the structural unit.

## 8. Employees and trainees of the University

8.1. The rights and responsibilities of all categories of workers and trainees of the University shall be defined by the legislation of the Russian Federation, the present Charter, internal rules of conduct of the trainees, collective agreement and other local acts of the University.

8.2. The trainees in the University shall include scholars, students, interns, residents, postgraduate students, attendees and external students.

The scholars shall be the persons mastering educational programs of secondary general education, additional educational programs.

The scholars shall be the persons mastering educational programs of secondary vocational education, bachelor programs, specialist programs or master programs.

The students shall be issued free of charge the student IDs and the record book as per standard form.

The postgraduate students shall be the persons studying by the postgraduate training program of training of scientific and pedagogical workers.

The attendees shall be the persons mastering additional educational programs as well as persons enrolled for studies on pre-study courses of the University unless otherwise required by the Federal Law on education.

The medical residents shall be the persons studying by the programs of residency training.

The interns shall be the persons studying by the programs of internship training.

The external students shall be the persons enrolled to the University for passing intermediate certification and final certification of graduates by the accredited by the State educational programs.

8.3. For each trainee at the University is formed a personal file, the procedure for conducting it is determined in accordance with the legislation of the Russian Federation.

8.4. The trainees of the University shall have the right to:

1) participate in the discussion and resolution of issues related to the activities of the University, including through public associations and management bodies of the University;

- 2) use library and information resources, educational, industrial, scientific base of the University free of charge in the order established by the local regulations of the University;
- 3) take part in research activity, scientific events, conferences, symposia;
- 4) publish their works in the University publications on a free of charge basis;
- 5) appeal against the orders and decrees of the University in a procedure established by the legislation of the Russian Federation;
- 6) moral and (or) material encouragement for special success in studies and active participation in the research and public work of the University;
- 7) for training within the federal state educational standard, federal state requirements on individual curricula in the manner provided for by local regulations of the University;
- 8) to receive measures of social support and incentives provided for by laws and regulations of the Russian Federation, local regulations of the University;
- 9) exercise other rights in accordance with the legislation of the Russian Federation, the present Charter and other local acts of the University.

8.5. The trainees shall be required to:

- 1) conscientiously master the educational program, carry out an individual curriculum, which includes attend classes provided for in the curriculum or individual curriculum, carry out independent preparation for classes, perform tasks given by pedagogical workers in the framework of the educational program;
- 2) comply with the requirements of the present Charter, internal regulations, rules of residence in dormitories and other local regulations of the University;
- 3) care for the preservation and strengthening of their health, strive for moral, spiritual and physical development and self-improvement;
- 4) respect the honor and dignity of other trainees and employees of the University, do not create obstacles to the education of other trainees;
- 5) to treat carefully the property of the University, the library fund, to keep cleanliness and order in classrooms, rooms and on the territory of the University;
- 6) perform other duties provided by the legislation of the Russian Federation, the present Charter and local regulations of the University.

8.6. The scholarships for the trainees of the University shall be established in accordance with Federal laws, decrees and orders of the President of the Russian Federation, decrees and resolutions of the Government of the Russian Federation.

The scholarship fund of the University shall be formed at the cost of appropriations from the federal budget and may be supplemented at the cost of incomes of the University, including voluntary contributions of commercial and non-profit organizations and individual citizens in accordance with the legislation of the Russian Federation.

8.7. The measures of financial incentives for the trainees of the University shall be established to reward progress in the studies and active participation in research work.

8.8. The trainees may be provided with dormitory for the period of studies provided that the University has the corresponding housing stock. Residential premises in dormitories are provided to trainees in accordance with the procedure established by local regulations of the University.

With each trainee living in a dormitory, the contract of hiring a dwelling in a dormitory is made in the manner established by the housing legislation of the Russian Federation.

8.9. The student shall be guaranteed the freedom of transfer to any other higher education institution subject to consent of that education institution and his/her successful passing of certification.

The trainee shall have the right of transfer from one educational program and (or) form of tuition to other educational program and (or) form of tuition subject to availability of vacant places in order established by the local regulation of the University.

8.10. The trainee shall have the right of transfer from the tuition on paid basis to the tuition on free basis in cases and order established by the legislation of the Russian Federation.

The transfer from the tuition on paid basis to the tuition on free basis is carried out in the presence of vacant places financed from the budget appropriations of the federal budget for the relevant educational program, specialty, training program and the form of training in the relevant course.

The decision on transferring of a trainee from the tuition on paid basis to the tuition on free basis is taken by a commission specially created by the University, taking into account the opinion of the students board, the labor union organization of the trainees (if any) and the parents' board (if any, with regard to minor trainees). The composition, powers and procedures of the commission are determined by the University independently.

8.11. The disciplinary measures may be imposed on the trainees who fail to comply with the requirement of the present Charter, internal rules of conduct, dormitory rules or other local regulations of the University in order established by the legislation of the Russian Federation.

8.12. Educational relations are terminated on grounds of the expulsion of a trainee from the University:

- 1) associated with the receipt of education (completion of training);
- 2) ahead of schedule on the grounds established by the legislation of the Russian Federation: at the initiative of a trainee or parents (legal representatives) of a minor trainee; at the initiative of the University; by circumstances, independent of the will of the parties.

8.13. A trainee is expelled on the basis of an order for the expulsion of a trainee of the University.

The procedure for expulsion shall be established by a local regulation of the University.

Relations between a trainee and the University are terminated from the date of the trainee's expulsion from the University.

An person expelled from the University at the initiative of a trainee prior the completion of a main professional educational program shall have the right for 5 years to be reinstated in the University for studies with the preservation of the former conditions of training, but not earlier than the end of the academic year (semester), in which the said person was expelled, provided that vacant places are available in the University.

The order of reinstating at the University is determined by the local regulation of the University.

8.15. The University provides for the posts of pedagogical and scientific workers, engineering and technical, administrative and economic, production, training and support, medical, pharmaceutical and other employees of the University.

The employees of the University shall be hired in a procedure established by the legislation of the Russian Federation.

8.16. The positions of the pedagogical staff include the positions of a dean of a faculty, a head of a department, a professor, a senior lecturer, a senior teacher, a teacher, an assistant.

8.17. The positions of scientific workers include the positions of a director of a research institute, a head of a laboratory (department), a chief researcher, a leading researcher, a senior researcher, a researcher, a junior researcher.

8.18. To the pedagogical activity at the University are allowed persons who have higher education and the necessary qualifications, which must be confirmed by the relevant documents.

8.19. The substitution of the positions of scientific and pedagogical workers is carried out in accordance with the procedure established by the legislation of the Russian Federation.

In cases as provided for in the legislation of the Russian Federation, the conclusion of an employment contract for the substitution of positions of scientific and pedagogical workers, as well as the transfer to the appropriate positions of scientific and pedagogical workers, is preceded by the election of candidates for the corresponding post.

In order to confirm the compliance of an employee with the position of a scientific or pedagogical worker with him (except for scientific and pedagogical workers whose employment contracts have been concluded for a certain period), attestation is carried out within the terms determined by the local regulations of the University, but not more often than 1 time in 2 years and not less than 1 time in 5 years.

8.20. The positions of medical and pharmaceutical workers at the University are substituted by persons who have the right to carry out medical activities and pharmaceutical activities in accordance with the legislation in the field of health protection.

8.21. Employees of the University have the right:

- 1) to elect and be elected to the Academic Board of the University;
- 2) to participate in the discussion and resolution of issues related to the activities of the University;
- 3) to use free of charge libraries and information resources, to have access to information and telecommunication networks and databases, educational and methodological materials, museum funds, material and technical facilities of the University, necessary for the quality implementation of pedagogical, scientific or research activities at the University in the order established by the local regulations of the University;
- 4) to use free of charge educational, methodical and scientific services of the University in the manner established by the legislation of the Russian Federation or local regulations of the University;
- 5) to appeal against the acts of the University in accordance with the procedure established by the legislation of the Russian Federation.

8.22. Employees of the University shall be required to:

- 1) comply with the requirements of the legislation of the Russian Federation, the present Charter, local regulations of the University;
- 2) conscientiously fulfill labour obligations entrusted by the employment contract, comply with the rules of internal labour regulations and the requirements of other local regulations of the University, comply with the decisions of the management bodies of the University, requirements for labour protection and safety precautions;
- 3) maintain order and discipline on the territory of the University, take care of the property of the University;

4) timely notify the administration of the University of the impossibility, for valid reasons, to carry out the duties assigned to them;

5) not disclose the personal data of employees and trainees of the University;

6) not to disclose the State and other secrets protected by the legislation of the Russian Federation.

8.23. The employees of the University bear other duties and exercise the rights in accordance with the legislation of the Russian Federation, the present Charter, employment contract, internal labour regulations, job descriptions and other local regulations of the University.

8.24. For success in educational, scientific and other activities provided for in the present Charter, incentive measures are applied to employees in the manner prescribed by the legislation of the Russian Federation.

8.25. The working hours of the employees of the University is determined by the rules of the internal labour regulations in accordance with the labour legislation of the Russian Federation and other laws and regulations containing the norms of the labour law, the collective agreement, agreements, and for workers whose working hours differ from the general rules established at the University, – an employment contract.

The working hours of the scientific and pedagogical staff of the University is determined by the rules of the internal labour regulations, other local regulations of the University, the employment contract, work schedules and the schedule of classes in accordance with the requirements of the labour legislation of the Russian Federation and taking into account the specifics established by the federal executive body exercising functions on the development of State policy and legal and regulatory framework in the field of education.

8.26. The University creates the necessary conditions for upgrading the skills of scientific and pedagogical and other workers.

8.27. The employee compensation plan at the University is established by the regulations on compensation accepted by the Academic Board of the University and approved by the Rector of the University in accordance with the current legislation of the Russian Federation.

8.28. Pedagogical staff (including managers whose activities are related to the educational process), in order to facilitate the provision of them with publishing products and periodical editions, receive monthly monetary compensation in the amount determined by the legislation of the Russian Federation.

8.29. The dismissal of workers is allowed in the manner and on the terms established by the legislation of the Russian Federation.

## 9. Training of scientific and pedagogical specialists and professional development of research and pedagogical workers

9.1. Training of scientific and pedagogical staff at the University is carried out in the following forms:

postgraduate training program;

doctoral training.

9.2. Training of scientific and pedagogical staff in the form, specified in the present Charter, is carried out in accordance with the legislation of the Russian Federation on the basis of the provision for relevant training developed by the University.

9.3. The professional development of scientific and pedagogical workers of the University shall be conducted at least once in five years in educational and research organizations by means of training, passing of internships, preparation and defense of theses, participation in the work of seminars, and also using other types and forms of professional development.

9.4. The professional development of scientific and pedagogical workers may be financed both at the cost of funds of federal budget, and at the cost of funds of legal persons and private persons under contracts with educational and research organizations.

## 10. University property and funds

10.1. The property of the University is allocated to it on the basis of operational management in accordance with the legislation of the Russian Federation.

plots required for fulfillment by the University of its authorized purposes and tasks shall be provided to it with the right of continuous (indefinite) use.

The objects of cultural heritage (historical and cultural monuments) of peoples of the Russian Federation, cultural valuables, natural resources (except for land plots) restricted for use in civil trade or withdrawn from civil trade shall be allocated to the University on the terms and in a procedure that are defined by federal laws and other statutory regulations of the Russian Federation.

The right of operational management of the University to the objects of cultural heritage of religious purpose, including those restricted for use in civil trade or withdrawn from civil trade, transferred for free use to religious organizations (as well as when transferring such objects to gratuitous use by religious organizations), ceases on the grounds, as provided for in the legislation of the Russian Federation.

10.2. The owner of the property of the University shall be the Russian Federation.

Immovable property allocated to the University or purchased by the University at the expense of the funds allocated to it by the founder for the acquisition of this property, as well as the valuable movable property, that has the University, is subject to separate accounting in accordance with the established procedure.

10.3. The University shall exercise the right of possession, use and disposal of property allocated to it with the right of operational management, in a procedure established by the legislation of the Russian Federation and the present Charter.

The University shall be liable for its obligations with that of its property that it has on the right of operational management, with the exception of immovable property and the most valuable movable property, allocated to the University by the founder or acquired by the University at the expense of the funds allocated to it by the founder to purchase this property.

The owner of the property is not liable for the obligations of the University, except for cases established by the legislation of the Russian Federation.

10.4. The University shall not have the right, without consent of the founder, to dispose of immovable property and the most valuable movable property allocated to it by the founder or acquired by the University at the cost of funds allocated to it by the founder for the acquisition of such property.

The rest of the property, including immovable property, the University shall have the right to dispose of independently, unless otherwise required by the legislation of the Russian Federation.

10.5. The decision to label property as the especially valuable movable property is taken by the founder in the manner established by the legislation of the Russian Federation, concurrent with the decision-making to allocate this property to the University or to allocate funds for its acquisition.

10.6. The University shall have the right, with the consent of the founder, to make immovable property allocated to the University or purchased by the University at the expense of the funds allocated to it by the founder for the acquisition of this property, as well as the most valuable movable property belonging to the University in the charter (share) capital of other legal entities or otherwise transferring this property to other legal entities as their founder or participant.

The University shall have the right to transfer independently other property to the charter (share) capital of other legal entities or otherwise transfer this property to other legal entities as their founder or participant.

The University shall be prohibited from making transactions the possible consequences of which is the alienation or encumbrance of the property allocated to the University with the right of operational management, or the property acquired by the University at the cost of the funds allocated to it by the founder for the acquisition of this property unless otherwise required by legislation of the Russian Federation.

10.8. Major transactions, as well as interested-party transactions, determined in accordance with the criteria established by the Article 16 of the Federal Law No. 174-FZ of November 3, 2006, "On Autonomous Institutions", can be carried out by the University only with the prior approval of the Supervisory Board of the University.

10.9. The rights of the University to the objects of intellectual property created by it in the process of carrying out activities are regulated in accordance with the legislation of the Russian Federation.

10.10. The use of property being in operational management of University shall be supervised by the Ministry and Rosimushchestvo.

10.11. The right of operational management of property of the University shall terminate on the bases and in a procedure provided for by the legislation of the Russian Federation for the termination of property right.

10.12. Sources of formation of property of the University:

1) the most valuable movable property and immovable property allocated to the University with the right of operational management in a procedure established by the legislation of the Russian Federation;

2) property acquired by the University at the cost of the funds of federal budget and the funds received from an income generating activity;

3) other sources of obtaining of property provided for by the legislation of the Russian Federation.

#### 9.9. Sources of financing of the University:

- 1) subsidies from the federal budget to finance the performance of government assignment for rendering of services (performance of works);
- 2) subsidies for other purposes;
- 3) budget funded investments;
- 4) funds received from income generating activity (from primary and other activities), including income from the participation of the University in the charter (share) capital of other legal entities;
- 5) income received from the use of rights on the results of intellectual activity and means of individualization, including remuneration under license agreements, in accordance with the legislation of the Russian Federation;
- 6) charitable and special purpose contributions, gifts and voluntary donations, the property assigned under last will;
- 7) funds received from the sale of the property of the University;
- 8) income received from leasing federal property belonging to the University on the basis of operational management in accordance with the procedure established by the legislation of the Russian Federation;
- 9) funds received from tenants to compensate for costs of maintenance, municipal and general administrative services;
- 10) funds received for accommodation in the dormitories allocated to the University with the right of operational management;
- 11) funds received from participants in tenders for placing orders for the supply of goods (works, services) for state needs;
- 12) funds being received toward the cost of medical services, including those under contracts of private and compulsory medical insurance;
- 13) funds received from picking of scrap and selling of scrap and waste of precious metals with the subsequent use of these funds in a procedure established by the legislation of the Russian Federation;
- 14) funds received in the form of grants for the realization of scientific activity;
- 15) other sources provided for by the legislation of the Russian Federation.

10.14. Financial support for the performance of the State task is carried out taking into account the expenses for the maintenance of immovable property and the most valuable movable property, allocated to the University by the founder or purchased by the University at the expense of the funds allocated to it by the founder for the acquisition of such property, expenses for payment of taxes, in the capacity of item of taxation for which the relevant property is recognized, including land plots.

In the case of leasing out with the consent of the founder of immovable property and especially valuable movable property allocated to it by the founder or acquired by the University at the cost of funds allocated to it by the founder for the acquisition of such property, the founder shall not engage in the financing of maintenance of such property.

Financial support for the main activities of the University, as provided by the present Charter, is implemented in the form of subsidies from the relevant budget of the budget system of the Russian Federation and other sources not prohibited by federal laws.



10.15. The income of the University comes to its independent disposal and is used by it to achieve the purposes for which it was established, unless otherwise provided by the legislation of the Russian Federation.

10.16. The property owner of the University is not entitled to receive income from the activities of the University and use of the property assigned to the University.

10.17. The University shall have the right to be in a procedure established by the legislation of the Russian Federation the founder (including jointly with other persons) of business entities and economic partnerships whose activity consists in practical application (introduction) of results of intellectual activity (programs for electronic computer machines, databases, inventions, useful models, industrial prototypes, selection achievements, topology of integrated chips, production secrets (know-how), exclusive rights to which belong to the University (including jointly with other persons).

10.18. The income from disposal of shares or stocks in the authorized capitals of business entities and deposits in the share capitals of economic partnerships, in which the University is the founder (member), a part of the profit of business entities and economic partnerships received by the University (dividends) shall be at independent disposal of the University.

10.19. The University shall in an established procedure have the right to:

- 1) plan its activities and determine development prospects in coordination with the Ministry;
- 2) conclude contracts with legal entities and private persons for the purpose of carrying out income-generating activities;
- 3) receive and use income from activities that are permitted by the present Charter;
- 4) dispose of shares or stocks in the authorized capitals of business entities and deposits in the share capitals of economic partnerships owned by the University and manage shares or stocks in the authorized capitals of business entities and deposits in the share capitals of economic partnerships as a participant in the manner provided for by the legislation of the Russian Federation;
- 5) purchase at the expense of funds from income-generating activities in accordance with the procedure established by the legislation of the Russian Federation;
- 6) participate in the research and scientific and practical conferences, congresses, symposia, workshops and exhibitions;
- 7) exercise the rights and obligations of the subject of intellectual activity, including legal protection and use of the results of intellectual activity, in accordance with the legislation of the Russian Federation;
- 8) participate in tenders to perform research works to be financed, among other things, at the cost of grants (lots), and also at the cost of the funds intended for the realization of government (federal, regional, departmental, sectoral, innovative) and commercial programs;
- 9) create the temporary creative collectives consisting of staff employees, including with the engagement of students, postgraduate students and specialists on the basis of civil law contracts. Where necessary other organizations shall be engaged as collaborators.
- 10) establish additional leaves, shortened working day and other social benefits for its employees in accordance with the legislation of the Russian Federation;
- 11) carry out foreign economic and international activities, including the conclusion of contracts in the framework of international cooperation, as agreed and in accordance with the procedure established by the Ministry;

- 12) in accordance with the established procedure determine the amount of funds allocated to payment for the labour of employees of the Institution and their encouragement, for productive and social development;
- 13) perform the functions of a state customer (customer) for the designing, reconstruction, expansion and engineering re-equipment, major repairs of capital construction projects being with the University with the right of operational management, and also for the designing and construction of new objects to be transferred to the University for operational management;
- 14) ensure the organization of major repairs and maintenance of buildings, constructions, structures in the operational management of the Institution;
- 15) obtain the licenses necessary for the implementation of the types of activity, as well as in accordance with the present Charter;
- 16) send employees of the University, including abroad, to study the existing experience in the field of the activity of the University;
- 17) hire and dismiss employees in accordance with the legislation of the Russian Federation;
- 18) purchase goods, works, services to ensure the state needs, which are necessary to carry out the activities of the University, at the expense of budget appropriations of the federal budget and other sources of financial support;
- 19) participate in the activities of associations, unions, foundations and other non-profit organizations in accordance with the legislation of the Russian Federation in the field of the activity of the University in the territory of the Russian Federation and abroad of the Russian Federation;
- 20) upon agreement with the Ministry and Rosimushchestvo, let out for lease immovable property, upon agreement with the Ministry, let out for lease the most valuable movable property, allocated to the Institution by the founder or purchased by the Institution at the expense of the funds allocated to it by the founder for the acquisition of such property;
- 21) exercise other rights provided for by the legislation of the Russian Federation and the present Charter.

10.20. The University is required to:

- 1) ensure the fulfillment of its obligations in accordance with the State task, plan of financial and economic activity and within the monetary means received in an established procedure from income generating activity;
- 2) bear responsibility in accordance with the legislation of the Russian Federation;
- 3) 3) report to the Ministry for the condition and use of property and funds and submit the necessary estimate and financial documentation in full of approved forms and for all types of activities;
- 4) pay taxes and make other mandatory contributions provided for by the legislation of the Russian Federation;
- 5) ensure payment of wages to employees timely and in full in accordance with the legislation of the Russian Federation;
- 6) provide its employees with safe working conditions and bear responsibility in the established order for damage caused to the employee by a maim, work-related disorder or other health damage related to the performance of his labour duties;

- 7) ensure accommodation in the dormitory for the period of training of persons who have need of living space, provided that there is the corresponding housing stock with the University;
- 8) create necessary conditions for medical care as well as catering of trainees and employees of the University in accordance with the legislation of the Russian Federation;
- 9) ensure the safety, efficiency and targeted use of the property allocated to the University;
- 10) ensure the safety of documents (administrative, financial and economic, staff documents, etc.);
- 11) ensure the transfer to the state storage of documents of scientific and historical significance, to archival funds;
- 12) maintain accounting records, submit financial reports and statistical reports in accordance with the procedure established by the legislation of the Russian Federation;
- 13) submit the information on its activities to state statistics bodies, tax authorities, other bodies and to persons in accordance with the legislation of the Russian Federation and the present Charter;
- 14) do not allow violations of the budget legislation of the Russian Federation;
- 15) annually publish reports on its activities and on the use of property allocated to the University in the media identified by the founder;
- 16) submit details of property, including that acquired at the cost of funds received from income generating activity, to the federal body of executive branch in charge of keeping the register of federal property;
- 17) to ensure the publicity and availability of information contained in the following documents:
  - the charter of the University, including changes introduced to it;
  - certificate of state registration of the University;
  - the decision of the founder to establish the University;
  - the decision of the founder on appointment of the head of the University;
  - provisions on branches, representative offices of the University;
  - documents containing information on the composition of the Supervisory Board of the University;
  - the plan of financial and economic activities of the University;
  - annual accounting reports of the University;
  - documents drawn on the basis of the results of measures of control, conducted in relation to the University;
  - the State task for rendering of services (works);
  - the report on the results of the activities of the University and on the use of state property allocated to it;
- 18) comply with sanitary and epidemiological requirements and fire safety requirements;
- 19) carry out state measures for civil defense and mobilization training in accordance with the legislation of the Russian Federation;

20) perform other duties stipulated by the legislation of the Russian Federation and the present Charter.

## 10. International activity of the University

11.1. The University shall have the right to engage in international activity in the field of the higher and additional professional education, research and medical activity in accordance with the legislation Russian Federations and international treaties of the Russian Federation.

The international activity of the University, including the conclusion of contracts within the limits of international cooperation, shall be carried out in coordination with and in a procedure established by the Ministry.

11.2. The principal directions of the international activity of the University shall be these:

- 1) sending trainees, pedagogical and scientific workers of the University to foreign educational organizations, which includes the provision of special scholarships to trainees for study abroad, as well as the admission of foreign trainees, pedagogical and scientific workers to the University, for the purpose of training, professional development and improving of scientific and educational activities, including in the framework of international academic exchange;
- 2) carrying out jointly with foreign partners of scientific studies, implementation of fundamental and applied scientific researches in the field of education, joint implementation of innovative activities;
- 3) working out and realization of joint educational programs and scientific programs in the field of education in cooperation with international or foreign organizations;
- 4) participation in tenders for grants of various international organizations in the field of international research programs;
- 5) participation in the activities of international organizations and the conducting of international educational, research and scientific and technical projects, congresses, symposia, conferences, seminars or the independent conducting of these activities, and the exchange of educational and scientific literature on a bilateral and multilateral basis;
- 6) participation in the network form of the implementation of educational programs;
- 7) engaging in other forms of international cooperation conforming to the legislation of the Russian Federation.

## 12. Reorganization and liquidation of the University

12.1. A reorganization of the University in the form of merger, division, separation (if the legal entity created by merger is a federal government institution) or accession (in the case of accession of the University to a public establishment) may be done by a decision of the Government of the Russian Federation.

Decision on the reorganization of the University in the form of merger or accession, except for the above cases, shall be made by the Ministry.

In cases, when by the results of reorganization the departmental subordination of the University changes, the decision on the reorganization shall be made by the Government of the Russian Federation.

12.2. The university can be reorganized in the form of a merger or accession, if the reorganized institutions are established on the basis of the property of one owner.

The University can be reorganized if this does not be followed by a violation of the constitutional rights of citizens in the social and cultural sphere, including the rights of citizens to receive free medical care and free education or the right to participate in cultural life.

12.3. The decision to change the type of the University in order to establish a federal government institution is made by the Government of the Russian Federation.

The decision to change the type of the University in order to establish a federal state-funded institution is made by the Ministry.

When changing the type of the University, it is entitled to carry out the activities specified in its charter on the basis of licenses, certificates of state accreditation and other permits issued to the University before changing of its type, until the expiry of the validity period of such documents. At the same time, there is no need for re-registration of documents confirming the availability of licenses in accordance with the legislation on licensing of certain types of activities and re-issuing of other permits.

12.4. The University may be liquidated by a decision of the Ministry or by decision of a court on the basis of and in a procedure established by the legislation of the Russian Federation.

12.5. In a reorganization and liquidation of the University the employees shall be provided with guarantees and compensations in accordance with the legislation of the Russian Federation.

12.6. Upon the reorganization of the University necessary changes shall be introduced to the charter and to the unified state register of legal persons. A reorganization involves transfer of rights and obligations of the University or part thereof to its legal successors in accordance with the legislation of the Russian Federation.

12.7. Upon the reorganization of the University all documents (administrative, financial and economic, staff documents, etc.) shall be transferred to legal successors in a procedure established by the legislation of the Russian Federation.

12.8. The liquidating committee shall be created by the Ministry and shall carry out the activity for the liquidation of the University in accordance with the legislation of the Russian Federation. The liquidating committee shall on behalf of the University being liquidated appear in court. The liquidating committee shall make out the liquidating balance sheet and submit it to the Ministry for approval.

12.9. The liquidation of the University shall entail the termination of its rights and obligations without transfer thereof to other persons in a procedure of succession.

The immovable property of the University being liquidated, remaining after satisfying of creditors' claims, as well as the immovable property on which execution may not be levied for obligations of the University being liquidated in accordance with the legislation of the Russian Federation, shall be delivered by the liquidating committee to Rosimushchestvo.

The movable property of the University being liquidated, remaining after satisfying of creditors' claims, as well as the movable property on which execution may not be levied for obligations of the University being liquidated in accordance with the legislation of the Russian Federation, shall be delivered by the liquidating committee to the Ministry.

12.10. The claims of creditors of the University being liquidated are satisfied at the expense of property for which, in accordance with the legislation of the Russian Federation, execution may be levied.

12.11. Upon the liquidation of the University the documents of permanent storage having scientific and historical value, shall be transferred for public storage to the public archives. The documents on personnel (orders, personal files and account cards, personal accounts, etc.) shall be transferred for storage to the archival fund by the location of the University. The transfer and arranging of documents shall be carried out by the strength of and at the expense of the University in accordance with the requirements of archival bodies.

12.12. The liquidation of the University shall be deemed completed, and the University to have terminated its existence from the time of entry of a corresponding record into the uniform state register of legal persons.

12.13. In the case of reorganization and liquidation of the University, or termination of works using information constituting State secrets the University is required to ensure safekeeping of that information and its data storage devices, including their protection and fire safety. Whereas these data storage devices constituting the secret of State shall be delivered, destroyed, surrendered for archival storage in a procedure established by the legislation of the Russian Federation.